

BTW Inc
Job Description

Job Title: Surface Mount Operator

Department: Board Assembly

Position Reports To: Machine Board Assembly Lead

JOB SUMMARY:

Must be knowledgeable of all assemblies built and/or screened in the area and ensure PC boards are built and/or screened per customer specification and other documentation.

ESSENTIAL JOB DUTIES AND RESPONSIBILITIES:

- Responsible for the setup and operation of all SMT equipment
- Responsible for making minor adjustments to the equipment
- Efficiently load and replenish feeders and trouble shoot machine problems
- Produce and inspect product to IPC-610 workmanship standards
- Understand and follow rules and guidelines regarding ESD, 5S and safety
- Responsible for completing and filing all BTW required paperwork

SUPERVISORY RESPONSIBILITIES:

N/A

QUALIFICATION/EDUCATION/EXPERIENCE REQUIREMENTS:

- Minimum high school education or GED
- Preferred six months surface mount experience
- Identify all component parts properly and their location and polarity on boards
- Must be able to read prints and bill of materials
- Must have the ability to work efficiently and work well in a team environment
- Must be punctual and have good attendance

PHYSICAL DEMANDS AND ACTIVITY:

- Use of hands and tools to properly perform the job
- Lift maximum of 30 lbs.
- Be able to stand or walk up to 10 hours per day

Surface Mount Operator

WORK ENVIRONMENT:

- Moderate noise level from equipment and air hoses
- Clean area
- Air-conditioned building
- Production area

BTW Inc is a US ITAR facility. All employees must be US citizens or permanent legal residents.

Revised: January 2013

Approved By: _____ Date: _____